









**2022**
 RETAIL PRICE LIST  
 CITY and DOMESTIC SERVICES  
 Prices valid from 01-01-2022

WARSZAWA		(48 22) 334 64 64	607 07 47 47
KRAKÓW KATOWICE		(48 12) 410 20 40	605 192 102
POZNAŃ		(48 61) 8 265 000	605 192 100
WROCLAW		605 192 101	
GDAŃSK SOPOT GDYNIA		605 192 105	





## CITY SERVICES | STANDARD SERVICE / City Standard

### SHIPMENTS up to 5 kg

within the city's administrative limits

Expected delivery time **from 2 to 6 hours** after accepting the order – depending on current city infrastructure  
*(delivery time is subject to change depending on current road conditions (eg. road works, traffic jams, weather conditions, etc) at pickup and/or delivery points or en route).*

Service unavailable for private address.

up to 5 km

**46.00 zł net price**

**(56.58 zł gross price)**

from 5 to 10 km

**46.00 zł net price**

**(56.58 zł gross price)**

from over 10 km to the city limits

**as above**

### SHIPMENTS up to 5 kg

beyond the city's administrative limits

Expected delivery time **from 4 to 6 hours** after accepting the order – depending on current city infrastructure  
*(delivery time is subject to change depending on current road conditions (eg. road works, traffic jams, weather conditions, etc) at pickup and/or delivery points or en route).*

Service unavailable for private address.

up to 15 km from city limits

**60.00 zł net price**

**(73.80 zł gross price)**

over 15 km to the city limits

**charged as National Express**

### SHIPMENTS weighing over 5 kg

additional charge of

**15.00 zł net price**

for each additional 5 kg

**(18.45 zł gross price)**

### VOLUMETRIC WEIGHT

is used to calculate charges when it is greater than actual weight.

The following volume ratio is used: 1m<sup>3</sup> = 250 kg

## ADDITIONAL SERVICES / Intercity

### COLLECTION OF SHIPMENT FROM CLIENT AND SENDING BY RAIL

**60.00 zł net price (73.80 zł gross price)**

+ cost of transportation according to current PKP pricelist (available only in selected Polish cities)

Max. weight of shipment 10 kg, max. size: 20 x 40 x 50 cm

### COLLECTION OF RAIL SHIPMENT AND DELIVERY TO CLIENT

**60.00 zł net price (73.80 zł gross price)**

*(available only in selected Polish cities).* The expected standard of delivery

to the consignee within the city limits – up to **two hours** from the moment of arrival at PKP to the branch delivering the consignment.

### IF THE SHIPMENT CONTAINS MORE THAN ONE PARCEL

**60.00 zł net price (73.80 zł gross price)**

**Extra charge for each additional parcel up to 10 kg**

+ cost of transportation according to current PKP pricelist (available only in selected Polish cities). Max. weight of shipment 10 kg, max. size: 20 x 40 x 50 cm

### VIP INTERCITY SERVICE

**additional charge for INTERCITY SERVICE 120.00 zł net (147.60 zł gross price)**

*A courier dedicated to performing a specific and dedicated delivery. After delivery of the consignment the courier will phone the sender to confirm delivery.*

## SPECIAL SERVICES

### CITY EXPRESS

**service charge + 100%**

Estimated standard of service **from 1 to 4 hours** from the moment of accepting the order – delivery time depends on the current city infrastructure *(delivery time is subject to change depending on current road conditions eg. road works, traffic jams, weather conditions, etc, at pickup and/or delivery points or en route).*

### VIP Service

packages up to 5 kg within the city's administrative limits

**125.00 zł net price (153.75 zł gross price)**

Service for shipments weighing up to 15 kg. *A courier dedicated to performing a specific and dedicated delivery. After delivery of the consignment, the courier will phone the sender to confirm delivery.*

### NATIONAL EXPRESS (weighing up to 75 kg)

Further than 15 km from the city limits

**3.20 zł net price (3.94 zł gross price) / 1 km**

*(Pick up or delivery of packages . . . . service charge + 20% normal working days 17.00 – 20.00*

*Pick up or delivery of packages . . . . service charge + 30% normal working days 20.00 – 8.00 am On Saturdays, Sundays and public holidays).*

### SPECIFICATIONS FOR DELIVERY TIMES OF PACKAGES

(Minimum time 30 minutes)

(only City Standard, City Express Service, VIP)

**price of service + 30.00 zł net price (36.90 zł gross price)**

Prices include 23% VAT, and do not include fuel surcharge.

**DOMESTIC SERVICES | Domestic ECONOMIC Service****DELIVERY STANDARD**

Expected date of delivery of the parcel before the end of the next working day in Poland.

*Service available from Monday to Friday on business days.***I ZONE** (see map)

A4 to 1 kg

to 5 kg

**45.00 zł net price (55.35 zł gross price)****50.00 zł net price (61.50 zł gross price)****II ZONE** (see map)

A4 to 1kg

to 5 kg

**60.00 zł net price (73.80 zł gross price)****65.00 zł net price (79.95 zł gross price)****DOMESTIC SERVICES | Domestic STANDARD Service****DELIVERY STANDARD**

Expected date of delivery of the parcel before the end of the next working day in Poland with guarantee of delivery the next business day after posting. In the case of non-delivery, the additional payment for the Domestic STANDARD Service will not be added. In major shopping centers it is possible to deliver the parcel before 13:00.

*Service available from Monday to Friday on business days.*The price of the **ECONOMIC SERVICE + 40%****SHIPMENTS weighing over 5 kg**

additional charge of for each additional 5 kg

**15.00 zł net price (18.45 zł gross price)****VOLUMETRIC WEIGHT**

is used to calculate charges when it is greater than actual weight.

The following volume ratio is used: 1m<sup>3</sup> = 250 kg**DOMESTIC SPECIAL****AGAP DOMESTIC EXPRESS 9:00**

standard delivery service – predicted delivery time by 9:00 the next working day to major shopping centres in Poland.

**I ZONE** (availability must be confirmed by AGAP office)

A4 to 1 kg

to 5 kg

**140.00 zł net price (172.20 zł gross price)****145.00 zł net price (178.35 zł gross price)****AGAP DOMESTIC EXPRESS 12:00**

standard delivery service – predicted delivery time by 12:00 the next working day to major shopping centres in Poland.

**I ZONE** (availability must be confirmed by AGAP office)

A4 to 1 kg

to 5 kg

**115.00 zł net price (141.45 zł gross price)****120.00 zł net price (147.60 zł gross price)****ADDITIONAL WEIGHT CHARGE** (more than 5 kg)

additional payment of

**15.00 zł net price (18.45 zł gross price)**

for each 5 kg

**SPECIFYING RECEIPT OR DELIVERY TIME OF A PACKAGE**

(availability must be confirmed by AGAP office).

**service charge + 30.00 zł net price (36.90 zł gross price)**

minimum time interval 60 minutes.

**CITIES/TOWNS****I ZONE**

Białystok

Bielsko-Biała

Bydgoszcz

Bytom

Chorzów

Częstochowa

Elbląg

Gdańsk

Gdynia

Katowice

Kielce

Koszalin

Kraków

Lublin

Łódź

Nowy Sącz

Olsztyn

Opole

Piotrków Trybunalski

Płock

Poznań

Radom

Rzeszów

Siedlce

Stupsk

Sopot

Szczecin

Tarnów

Toruń

Wałbrzych

Warszawa

Wrocław

Zielona Góra

**II ZONE**

all other cities/towns in Poland

**INDIVIDUAL CLIENT PROGRAM**

After analysing the client's individual needs, we can propose a unique delivery plan and pricing structure for most types of requirements.

**ADDITIONAL SERVICE CHARGES****SECOND AND CONSEQUITIVE DELIVERY ATTEMPTS****100% service charge****PICK UP OR DELIVERY OF PACKAGES**

normal working days 17.00 – 20.00

**service charge + 75%****PICK UP OR DELIVERY OF PACKAGES**normal working days 20.00 – 8.00  
Saturdays, Sundays and public holidays**service charge + 200%****CITY STANDARD SERVICE NOT ON WORKING DAYS AFTER 17.00, SATURDAYS, SUNDAYS AND PUBLIC HOLIDAYS.**

Prices include 23% VAT, and do not include fuel surcharge.



## ADDITIONAL SERVICES

### PACKAGING

Packaging SMALL PACKAGES	20.00 zł net price (24.60 zł gross price)
Packaging MEDIUM PACKAGES	25.00 zł net price (30.75 zł gross price)
Packaging LARGE PACKAGES	30.00 zł net price (36.90 zł gross price)
Packaging SMALL PALLET	40.00 zł net price (49.20 zł gross price)

Packaging shipment at the customer's request (for a single package). Packaging using paperboard filler, stretch foil, tape.

### STORAGE

Storage of packages at AGAP. Payment per day **30.00 zł net (36.90 zł gross price)**

### SURCHARGE FOR ADDITIONAL PACKAGES PER CONSIGNMENT

Price for the second and each additional element in a consignment regardless of the number of packages in the consignment. **15.00 zł net (18.45 zł gross price)**

### COURIER WAITING TIME (over 10 mins)

for each 10 mins

**20.00 zł net price (24.60 zł gross price)**

### PROOF OF DELIVERY

1. Original written proof of delivery by AGAP courier/

**price according to the basic services price list  
+ 15.00 zł net price (18.45 zł gross price)  
free of charge**

2. Provided verbally

3. Delivery of the waybill from AGAP's archives  
(scanned version, xerox copy or sent by fax).

**20.00 zł net price (24.60 zł gross price)**

### INFORMATION BEFORE RECEIPT/DELIVERY (PDI)

**service charge + 15.00 zł net price (18.45 zł gross price)**

Determine the details of the service – contact before receipt, notification service – before package delivery AGAP staff contact the recipient in order to arrange the delivery time. The sender is obliged to inform customer services and the courier of the recipient's contact details.

### SURCHARGES FOR NON-STANDARD ELEMENTS / NON-STACKABLE for shipments containing items up to 31.5 kg **60.00 zł net price (73.80 zł gross price)**

Surcharges are applied to the following items:

- of which the longest side is longer than 1.4 m, or any of the other sides than 0.6 m;
- rounded, cylindrical or oval;
- irregular shapes with protruding parts;
- with a sticky surface that prevents slipping (eg. rubber, etc.);
- containing loose, heavy items or those whose weight distribution is uneven;
- arranged in loose packaging or in packaging of irregular shape (ie. when it is possible to move the contents, thus shifting the center of gravity during transport);
- stickers marked "UP"/ „GÓRA”;
- the contents of which requires special handling (when there is no possibility of automatic sorting in storage or handling and/or there is the possibility of damage to other items);
- contain liquids (barrels, canisters, buckets, etc.).

The fee is also charged when returning undelivered shipping of non-standard items.

### PAYMENTS FOR NON-STANDARD ITEMS for packages containing elements heavier than 31.5 kg

**150.00 zł net price (184.50 zł gross price)**

The fee covers items on pallets:

- when the pallets' dimensions exceed 0.8 m x 1.2 m (pallet EURO);
- items extending beyond the pallet;
- the item is not attached to the pallet (e.g. using foil, binding tape, screws, etc.).

The fee will be charged for non-palleted items when:

- their longest side is longer than 1.4 m or any of the other sides exceeds 0.6 m,
- they have "UP"/ „GÓRA" stickers attached;
- contain liquids (barrels, canisters, buckets, etc.);
- are round, cylindrical or oval;
- have irregular shapes with protruding elements.

The fee also applies to items containing goods which, because of their nature cannot be palleted (eg. devices on wheels) and/or cannot be sorted automatically. The fee is also charged when returning non-standard items to the sender.

### ADDITIONAL CHARGES

Element with a spatial weight **from 31,5 kg to 50 kg**

**15.00 zł net price (18.45 zł gross price)**

Element with a spatial weight **above 50 kg to 110 kg**

**20.00 zł net price (24.60 zł gross price)**

Element with a spatial weight **above 110 kg**

**80.00 zł net price (98.40 zł gross price)**

### WEIGHT AND DIMENSIONS OF THE PACKAGE (including packaging):

- One-piece shipments
- Maximum weight up to 31,5 kg
- Maximum dimensions of standard package: 1.2 x 0.6 x 0.6 (m).

If the longest side of the element is longer than 1.2 m or any of the other sides exceeds 0.6 m, an additional fee is charged for the non-standard element.

- Maximum length of shipment 2 m.
- Sum of sides (length + width + height) not more than 3 m.

For each item in the shipment, the spatial weight according to the conversion factor is calculated:

$$\text{height A (cm)} \times \text{length B (cm)} \times \text{width C (cm)}$$

$$\frac{\quad}{4000}$$

or volumetric calculator  $1\text{m}^3 = 250 \text{ kg}$

- The principle of choosing a higher item weight – real or spatial – applies.
- For items whose spatial weight is greater than 31,5 kg, the following applies: basic fee for parcels weighing 31,5 kg and the additional surcharge for spatial weight.

### RETURNS

**charged according to the standard services price list**

**FOR THE ATTENTION OF/INDIVIDUAL DELIVERY** charged according to the standard services price list

**+ 15.00 zł net price (18.45 zł gross price)**

**PRIVATE ADDRESS – PICK UP OR DELIVERY** charged according to the CITY EXPRESS or VIP services price list

**+ 20.00 zł net price (24.60 zł gross price)**

(not a company address)

(services absolutely linked to the PDI service and the reservation of time for collection or delivery of packages)

Prices include 23% VAT, and do not include fuel surcharge.

AGAP Sp. z o.o. – ul. Jagiellońska 78, 03-301 Warszawa – Sąd Rejonowy dla m. st. W-wy, XIX Wydział Gospodarczy Krajowego Rejestru Sądowego, KRS 0000025138 Kapitał zakładowy 120 000, 00 PLN, NIP 527-23-29-716, Regon 017207713

Prices valid from 01.01.2022 r.

The amount of the current fuel surcharge can be found on [www.agap.pl](http://www.agap.pl)

### CHANGING THE PAYER

20.00 zł net price (24.60 zł gross price) for every package

After AGAP has issued an invoice, changing the payer is possible on the written request of the client. An administrative fee will be charged for each additional invoice charged to the new payer indicated in the "change of payer" written request.

### THIRD PARTY PAYMENT

10.00 zł net price (12.30 zł gross price) / per parcel

Parcel services payable by the Ordering Party who is not the Sender or the Recipient.

### ADDITIONAL DEMAND FOR PAYMENT

50.00 zł net price (61.50 zł gross price)

AGAP reserves the right to charge the client an administrative fee in the event of having to send a second, and each subsequent, demand for payment for services rendered by AGAP. Business Clients only.

### RE-OPENING OF BANK TRANSFER ACCOUNT

50.00 zł net price (61.50 zł gross price)

Administrative fee for re-opening bank transfer account facilities.

## ADDITIONAL INFORMATION

### PACKAGING

Complementing the services provided by AGAP is the care our staff take of packages assigned to them. AGAP employees often go beyond the call of duty on behalf of customers to further protect shipments before final delivery.

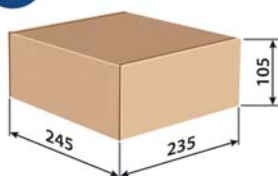
#### Packaging of parcels as requested by the Client consists of:

- packing shipments at the customer's request (for single package).
- Packaging with cardboard filler, stretch foil, tapes, physical protection
- combining individual packages in sets according to customer requirements
- product labelling mailing labels (and others) supplied by the client, according to the client's requirements
- gluing cartons, inserting flyers, fastening leaflets according to the Client's requirements
- binding products with tape, rubber bands, string
- fixing wrappers to products
- laminating products.

#### Size of packages – Dimensions

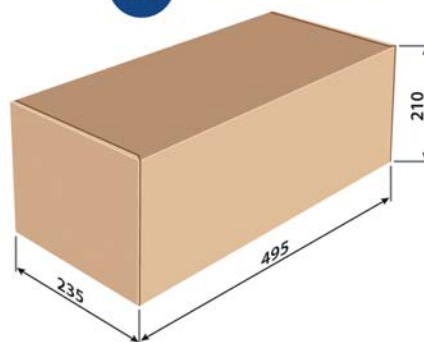
**S**

SMALL (245 x 235 x 105 mm)



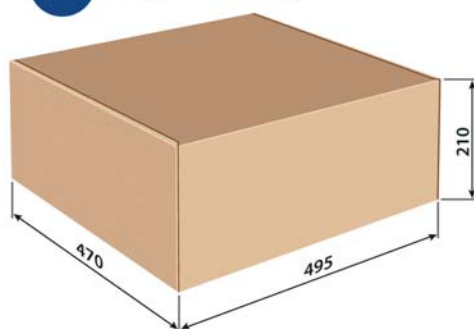
**M**

MEDIUM (235 x 495 x 210 mm)



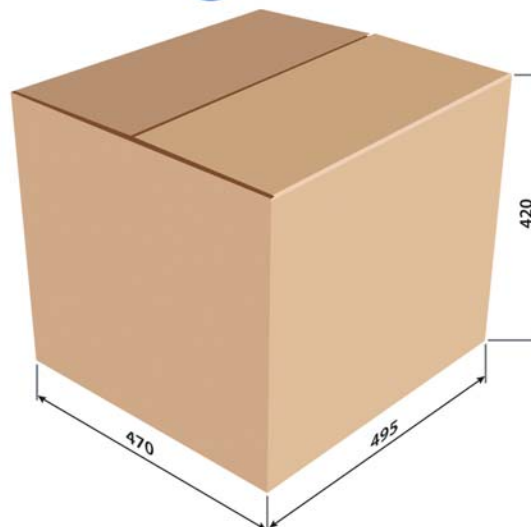
**L**

LARGE (470 x 495 x 210 mm)



**XL**

EXTRA LARGE (470 x 495 x 420 mm)



**S** pack sizes up to 245 x 235 x 105 mm

**M** pack sizes up to 235 x 495 x 210 mm

**L** pack sizes up to 470 x 495 x 210 mm

**XL** pack sizes up to 470 x 495 x 420 mm

Prices include 23% VAT, and do not include fuel surcharge.